**Education Law §3614 School Funding Allocation Report**

**Part F - Narrative Description**

**(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

**Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).**

District administration work together under the oversight and direction of the Board of Education to develop the school district budget in the most efficient and fiscally prudent way possible. The budget process begins in November and is lead by the School Business Administrator. Budget guidelines and parameters are reviewed and discussed with district administration including the Principal, Assistant Principal and the Director of Pupil Personnel Services and ENL. Building Administrators meets with staff to determine their instructional and personnel requests. Testing data is reviewed, discussed and is utilized to determine academic program needs. The budget is discussed and reviewed in public Board of Education meetings from February through April. A public vote on the budget takes place in May.

**If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

The high school grades have higher per pupil costs due to additional educational programs that are offered. these include Advanced Placement classes, Occupational Education and additional elective courses. Additionally, there are clubs on the middle and high school levels and interscholastic athletic programs that add to per pupil costs. The Bridgehampton School is comprised of one school building so costs are allocated to one school.

**If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

The district receives non resident tuition from other school districts and parentally placed students. Some of these students attend due to the specialized and offerings of special education services and classes. The district receives tuition revenue for these placements and the expenses related to these programs are included in building costs

  